



Self Evaluation Questionnaire

General Company Information:

Southwest United Industries
422 S. St. Louis Ave
Tulsa, OK 74120
Phone: (918) 587-4161
Fax: (918) 582-6158
Website: www.swunited.com
Cage Code: 3A910
FAA Repair Station #: CN2R748K

Year Business Established: 1953

Type of Business: Job shop metal finishing of aerospace detail parts.
(See website for complete list of processes performed.)

Key Personnel:	Name	Title	E-Mail
	Bill Emery	President	bemery@swunited.com
	Mitch Snyder	V.P. of Operations	msnyder@swunited.com
	Dan Dyke	Quality Assurance Manager	ddyke@swunited.com
	Todd Addis	Q.C. Manager/Chief Inspector	taddis@swunited.com
	Dennis Glasco	Production Manager	dglasco@swunited.com

Type of Building(s): Cinderblock

Area (sq. ft.)/Number of Buildings: Approximately 130,000+ sq. ft. with 11 buildings.

Number of Shifts: 3

Number of Employees: Total: 220 Quality Assurance: 7 Inspection: 10 Planning: 5

Major Customers:

- Bell Helicopter
- Boeing Commercial Airplanes
- Boeing Defense and Space
- Bombardier Aerospace
- Cessna Aircraft Company
- Embraer
- Goodrich Landing Gear
- Gulfstream
- Hawker Beech
- Heroux Devtek
- Honda Jet
- Honeywell
- Israel Aerospace Industries
- Lockheed Martin
- Messier Dowty
- Northrop Grumman
- Parker Aerospace

Government Inspection Available: Itinerant Resident



Self Evaluation Questionnaire

1. Is your company agreeable to an on-site survey, to confirm or elaborate on this survey? Yes No
2. Is your company receptive to source inspection? Yes No
3. Is your company subject to government source inspection? Yes No
4. Does the company have a quality manual? Yes No
5. Is the manual reviewed periodically? Yes No
6. Can your company send a copy of your quality manual if requested? Yes No
7. From what standard is your company's quality system derived? AS7004 (NADCAP), AS9000, FAA Part 145, CASE 1A
8. Are the responsibility, authority, and interrelation of personnel defined, particularly those affecting quality? Yes No
9. Is there a delegated management representative responsible for the quality system? Yes No
10. Does management periodically review the quality system to ensure continuing suitability and effectiveness? Yes No
11. Does the quality system cover the following elements:
 - a. Management Responsibility Yes No
 - b. Quality System Yes No
 - c. Contract Review Yes No
 - d. Document and Data Control Yes No
 - e. Purchasing Yes No
 - f. Control of Customer Supplied Products Yes No
 - g. Product Identification and Traceability Yes No
 - h. Process Control Yes No
 - i. Inspection and Testing Yes No



Self Evaluation Questionnaire

- j. Control of Non-Conforming Products Yes No
- k. Inspection and Test Status Yes No
- l. Control of Inspection, Measuring and Testing Equipment Yes No
- m. Corrective and Preventive Action Yes No
- n. Handling, Storage, Packing, Preservation, and Delivery Yes No
- o. Control of Quality Records Yes No
- p. Internal Quality Records Yes No
- q. Training Yes No
- r. Statistical Process Control Yes No
12. Does a written procedure exist for contract review? Yes No
13. Does quality assurance review contract requirements? Yes No
14. Does the system ensure that all contract requirements are clearly understood prior to the commencement of work? Yes No
15. Are records of contract review maintained? Yes No
16. Does a written procedure exist to control all elements and data related to the quality system? Yes No
17. Are documents reviewed and controlled by authorized personnel? Yes No
18. Are documents available to personnel? Yes No
19. Are obsolete documents removed or marked in such a way so as to prevent further use? Yes No
20. Does a written procedure exist for writing and review of purchase orders? Yes No
21. Do purchase orders contain all the necessary product information, including specifications? Yes No
22. Are purchasing documents reviewed prior to release? Yes No



Self Evaluation Questionnaire

23. Is an approved supplier list maintained? Yes No
24. Is there a system for evaluating the performance of suppliers? Yes No
25. Is there a system in place to ensure that incoming products conform to the requirements of the purchase order? Yes No
26. Do the storage areas provide:
- a. adequate space and appropriate racks to prevent damage or mishandling? Yes No
 - b. adequate security from unauthorized access? Yes No
 - c. segregation of aircraft from non-aircraft hardware? Yes No
 - d. segregation of serviceable from non-serviceable parts? Yes No
27. Do procedures exist for the control, verification, and storage of customer supplied products? Yes No
28. If a customer supplied product is damaged or lost, is the customer notified? Yes No
29. Do you maintain a system for taking corrective action to prevent repeat mistakes and/or errors? Yes No
30. Is the corrective action system in place to ensure prompt action and response? Yes No
31. Are non-conformance reports regularly prepared for and reviewed by management? Yes No
32. Do procedures exist to ensure that identification of product is maintained throughout all stages of processing? Yes No
33. When traceability is required by contract, does the product contain a unique identifier? Yes No
34. If traceability of product is lost, is the product processed as nonconforming? Yes No
35. Do procedures exist for the control of parts throughout processing? Yes No



Self Evaluation Questionnaire

36. Does the supplier maintain a suitable working environment to maintain product quality? Yes No
37. Is suitable equipment provided and maintained to ensure product quality? Yes No
38. Are parts accompanied with the correct documentation throughout processing, indicating the current operation sequence and acceptance criteria? Yes No
39. When special processing requires customer approval, do procedures exist to ensure that parts are processed according to the requirements of the customer? Yes No
40. Do procedures exist to cover incoming, in process and final inspections? Yes No
41. Is incoming product verified prior to release for processing? Yes No
42. Is in process inspection carried out at designated operation and completed prior to further processing? Yes No
43. Does final inspection confirm that all the requirements are met? Yes No
44. Does the following occur prior to shipping:
- a. A check for any obvious physical damage? Yes No
 - b. Verification of part numbers, including dashes and letters, model numbers, serial numbers, etc. to ensure items being shipped match the accompanying documentation? Yes No
 - c. Verification of packing slips to ensure it contains all the information required by the customer? Yes No
 - d. Verification that shipping containers and the packaging used are appropriate for the items being shipped? Yes No
 - e. Verification that all appropriate documentation (maintenance release, material certification, traceability documents, etc.) are at hand, properly completed and signed? Yes No
45. If sampling inspection is preformed, is it to an approval plan? Yes No
46. Do procedures exist for the control of I.M.T.E.? Yes No



Self Evaluation Questionnaire

47. Does the processor maintain, as a minimum, a calibration system in accordance with ANSI Z 540-1, ISO 10012, or equivalent? Yes No
48. Does the processor maintain working standards of required accuracy that are periodically calibrated to primary standards traceable to N.I.S.T.? Yes No
49. Does the procedure state the frequency of re-calibration of all inspection tooling, including employee owned tools? Yes No
50. Are all measuring devices uniquely identified to allow calibration record traceability? Yes No
51. Are records of calibration maintained including the make, type, serial number, and calibration certificates? Yes No
52. Does a positive recall system exist when measuring equipment used is found to be considerably out of calibration? Yes No
53. Does a written procedure exist covering inspection and test status? Yes No
54. Is the identification and inspection status maintained throughout receiving, processing, storage, and delivery? Yes No
55. Are inspection stamps used to identify the processor and the individual inspecting the product? Yes No
56. Do written procedures exist for the control of processing of non-conforming material? Yes No
57. Is a non-conforming product identified and segregated to prevent use? Yes No
58. Is a non-conforming product properly secured in a bonded area with limited access? Yes No
59. Is a reworked or repaired product re-inspected? Yes No
60. Are all non-conforming characteristics documented and dispositioned as either scrap, rework, or refer to customer? Yes No
61. Do procedures exist to ensure effective corrective and preventative action? Yes No
62. Does the processor maintain a system that prevents repetitive non-conformance? Yes No



Self Evaluation Questionnaire

63. Is corrective action verified and assessed for effectiveness? Yes No
64. Do written procedures exist for identifying, collecting, indexing, storing and disposing of quality records? Yes No
65. Are records kept for a minimum of 7 years? Yes No
66. Are quality records stored in such a way to allow for retrieval in no longer than 48 hours? Yes No
67. Does a written procedure exist for quality audits? Yes No
68. Are audits scheduled on the basis of importance of activity? Yes No
69. Are auditors trained and knowledgeable of the area of audit? Yes No
70. Are results of audits reviewed by members of management? Yes No
71. Is corrective action taken on findings found by the audit? Yes No
72. Do written procedures exist for identifying training needs for all activities affecting quality? Yes No
73. Are records of training maintained? Yes No
74. Does the supplier currently employ S.P.C. to drive continuous process improvement? Yes No

For copies of Repair Station Certification, OP Specifications, FAA Approved Anti-Drug and Alcohol Plan, Nadcap Accreditations, Customer Approvals, Certified Processing List, etc. please visit www.swunited.com. Please note that you will need the Adobe Acrobat PDF Reader to view these documents.